



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RHODE ISLAND DEPARTMENT OF TRANSPORTATION
OFFICE OF HUMAN RESOURCES

Two Capitol Hill, Room 214

Providence, Rhode Island 02903-1124

Phone (401) 222-2572; Fax (401) 222-2574; TDD (401) 222-4971

NOTIFICATION OF CHANGE OF ADDRESS

NAME OF EMPLOYEE: _____

ACCOUNT NUMBER: _____

DIVISION/SECTION: _____

OLD ADDRESS: _____
(No.) (Street) (City) (State) (Zip Code)

NEW MAILING ADDRESS: _____
(No.) (Street) (City) (State) (Zip Code)

HOME TELEPHONE NUMBER: _____

SIGNATURE OF EMPLOYEE: _____

DATE: _____

*****IF NEW MAILING ADDRESS IS A POST OFFICE BOX, PLEASE INDICATE RESIDENCE ADDRESS BELOW:**

(No.) (Street) (City) (State) (Zip Code)

NOTE: Employees must also complete a change of address form for Employees Retirement System of Rhode Island, available at <http://www.ersri.org> as well as a Health Insurance Enrollment/Status Change Form available at <http://www.employeebenefits.ri.gov>. These forms are also available in the Human Resources Office.

(RIDOT HR Rev 9/10)